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APPOINTMENTS COMMITTEE

Date: Monday, 15 July 2019

Time: 10.00am,

Location: Shimkent Room - Daneshill House, Danestrete

Contact: Jackie Cansick 01438-242216

Members: Councillors: S Taylor (Chair), (Vice-Chair), P Bibby CC, L Briscoe, J Gardner, J Lloyd, R Parker CC, J Thomas and M McKay

AGENDA

PART 1

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

2. **MINUTES - APPOINTMENTS COMMITTEE - 31 MAY 2019**

To approve as a correct record the Minutes of the meeting of the Appointments Committee held on 31 May 2019 for signature by the Chair.

Minutes attached
3 – 4

3. **URGENT PART 1 BUSINESS**

To consider any Part 1 business accepted by the Chair as urgent.

4. **EXCLUSION OF PUBLIC AND PRESS**

To consider the following motions –

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

5. **APPOINTMENT OF CHIEF EXECUTIVE**

To interview shortlisted applicants for the post of Chief Executive (Head of Paid Service), to receive a critique of each individual's assessment tests and decide which, if any, applicant is to be recommended to Council for appointment.

Part II Report & Appendices attached for Members.

6. URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent.

Agenda Published 5 July 2019

STEVENAGE BOROUGH COUNCIL

APPOINTMENTS COMMITTEE MINUTES

Date: Friday, 31 May 2019

Time: 10.00am

Place: Shimkent Room - Daneshill House, Danestrete

Present: Councillors: Sharon Taylor OBE CC (Chair) (Chair), (Vice Chair), John Gardner, Richard Henry, Mrs Joan Lloyd, Robin Parker CC and Jeannette Thomas

Start / End Time: Start Time: 10.00am
End Time: 10.05am

1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for Absence were received from Councillors P Bibby, CC and M Downing.

There were no declarations of interest.

2 **MINUTES - 11 FEBRUARY 2019**

It was **RESOLVED** that the Minutes of the Appointments Committee meeting held on 11 February 2019 are agreed as a correct record and signed by the Chair subject to item 1 – the word ‘years’ should be inserted in the last paragraph following the number 18.

3 **THE PERMANENT APPOINTMENT OF A NEW CHIEF EXECUTIVE**

The Committee received a report from the Senior HR Manager regarding the process for the permanent appointment of a new Chief Executive. Following the Committee meeting in February, the Leader had sought wider views from Members across all three political groups on the approach to be taken on the recruitment. Following feedback it had been agreed to advertise the post of Chief Executive internally and externally to ensure that the Council attracted the best possible pool of applicants.

It was **RESOLVED** that the decision made at the Appointments Committee at its meeting on 11 February 2019 in relation to the recruitment and selection process for the permanent appointment of a new Chief Executive be revoked and that the external recruitment process set out in Section 4 of the report be approved.

4 **URGENT PART 1 BUSINESS**

None.

5 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED**:

1. That, under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as described in paragraphs 1 to 7 of Part 1 of Schedule 12A of the Act, as amended by SI 2006 No. 88; and
2. That having considered the reasons for the following items being in Part II, it be determined that maintaining the exemption from disclosure of the information contained therein outweighed the public interest in disclosure.

6 **PART II MINUTES - 12 FEBRUARY 2019**

It was **RESOLVED** that the Part II Minutes of the Appointments Committee meeting held on 11 February 2019 are agreed as a correct record and signed by the Chair subject to the following amendments:

- Present – Councillors Sharon Taylor OBE CC (Chair), Richard Henry, Mrs Joan Lloyd, Maureen McKay, Robin Parker CC and Jeannette Thomas.
- Recommendation 1 – the word 'Interim' be removed from iii) Interim Returning Officer and iv) Interim Electoral Registration Officer.
- Numbering of paragraphs 2.1.1, 2.1.2, 2.1.3 and 2.1.4 be replaced with i, ii, iii and iv.

7 **URGENT PART II BUSINESS**

None.

CHAIR

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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